

## Supplier Health and Safety Compliance Requirement Outreach

Dear Supplier:

At Cushman & Wakefield and C&W Services, it is important that we work with suppliers that share our core values of safety, sustainability, and environmental compliance. As a result, it is a company policy for all eligible suppliers\* to complete an evaluation of their operational and safety standards and records. The annual Health, Safety, Security and Environment Compliance Program (“Health and Safety”) review is completed through the analysis of information provided by your business.

### Our Health and Safety Program with Avetta

We engaged Avetta ([www.avetta.com](http://www.avetta.com)) to streamline our Health and Safety pre-qualification process and create consistent standards for all our clients, tenants, suppliers, and employees. With this program in place, we want to make it easy for you to understand our work requirements, become compliant, and remain compliant for future work with us.

### Avetta Invitation Coming on September 25<sup>th</sup>

**There is no action required of you at this time. As one of our suppliers that provides services that require a Health and Safety review, Avetta will send you an invitation on September 25<sup>th</sup>**, to register in their portal and connect your business to our compliance program.

- After you have registered and completed the connection, your successful completion of our health and safety requirements through Avetta is a critical component of your eligibility to work with us and our clients.
- The review you complete for our firm in Avetta will apply to all future contracts you have with us unless a specific client has additional requirements.
- There is a cost to complete this review based on the level of compliance required for your business and the type of services your company offers.

### Benefits to Clients and Suppliers

Our compliance program is a critical step to mitigate the risks associated with suppliers that work at our client properties. Your business can also benefit from this program in several ways:

- Improved operational and compliance documentation commonly requested by commercial clients
- Recognized compliance credentials to promote to clients and prospects
- Access to Avetta’s network of over 500 global customers for new business opportunities
- Access to Avetta program specialists to fast-track your compliance
- Exclusive discounts on valuable services, and preferred rates with top insurance providers

If you have any questions prior to receiving the invitation from Avetta, please email [avettasupport@cushwake.com](mailto:avettasupport@cushwake.com). We appreciate your commitment to maintaining high safety standards as part of our supplier network.

Sincerely,

**Damilola Jaiyeboa**  
Head of Supplier Management  
Cushman & Wakefield

\*Note: The Health and Safety program and fees are not required for supplier engagements solely managed by C&W Project and Development Services (PDS)